



DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY EUROPE REGIONAL MEDICAL COMMAND
CMR 442
APO AE 09042

REPLY TO
ATTENTION OF

MCEU-O

29 MAY 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Europe Regional Medical Command (ERMC) Command Policy Letter Number 37,
Sergeants Time Training

1. References.

- a. Army in Europe Command Policy Letter 7, Sergeants Time Training, 04 May 2003.
- b. Army in Europe Command Policy Letter 10, Soldier and Family Time, 22 July 2002.
- c. FM 7-0, Training the Force, 22 October 2002.
- d. FM 25-101, Battle Focused Training, 30 September 1990.
- e. USAREUR Regulation 350-1, Training in USAREUR, 22 July 2002.

2. **Applicability.** Maximum possible participation in STT will be enforced to support the effectiveness of training. Non-essential activities will stop during STT to give NCOs the opportunity to train everyone under their control including borrowed military manpower. Officers assigned to the unit will attend STT to observe, evaluate, help and encourage when necessary.

3. Sergeants Time Training is a dedicated training time for NCOs to train soldiers and develop junior enlisted leaders. We will take advantage of this opportunity to build teamwork and develop mission-essential skills.

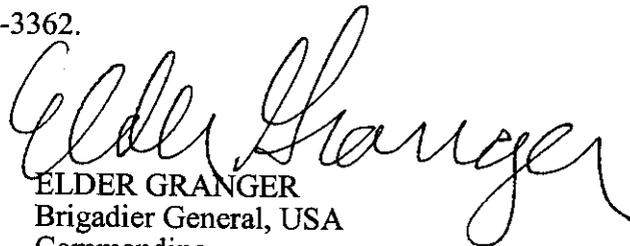
4. NCOs will conduct a training assessment of MOS skills and CTT tasks as well as individual and collective tasks IAW FM 7-0 and FM 25-101 to determine the focus of STT training. Unit commanders will make STT part of the training meeting agenda and approve the training IAW the timelines in FM 25-101. Command Sergeants Major will monitor and provide detailed guidance for STT, provide technical expertise, check training to ensure that standards are established and maintained, and advise commanders and first sergeants on their program.

5. NCO leaders will recommend, plan and organize the training subject to the commander's approval. Training will be planned six weeks in advance and will support the commander's overall training strategy. Commanders and first sergeants will ensure that no junior leader is ever placed in front of soldiers to conduct training without proper planning, guidance and adequate time for preparation.

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6. Sergeants Time Training will be conducted across the Europe Regional Medical Command for five hours each Thursday in accordance with Army in Europe Command Policy Letter 7, Sergeants Time Training, 04 May 2003.
7. STT may be used to train soldiers in a low-density MOS by coordinating with soldiers of the same MOS in other units (i.e., a personnel specialist may occasionally train with the local personnel detachment). Low-density MOS training will be conducted no more than one or two times a month.
8. Proponent is ERMC ACSOPS at DSN 371-3362.


ELDER GRANGER
Brigadier General, USA
Commanding